



CONFIDENTIALITY AGREEMENT

Information regarding Isaiah's Place Inc. clients is confidential. Knowledge we have about clients or observations about them must not be discussed inside or outside the agency except in the line of duty. We are legally and morally obligated to maintain the privacy of those we serve. Since the agency, by accepting a client, assumes the obligation of the client's confidence, employees, contract employees, students, interns, volunteers, and other entities with which we do business share equally in this responsibility. Failure to retain confidence is a breach of ethical principles and could involve the employee, contract employee, or other business entity in legal proceedings and/or discharge from business dealings of any sort with Isaiah's Place Inc.

The nature of our business makes interaction with county workers, foster parents, foster children, co-workers and others absolutely critical. Because confidentiality is an issue with everything we do, and our business relationships are impacted by the impressions we make, it is important that communications with our clients be positive.

As such, it is the policy of Isaiah's Place that when you are in contact with clients, (county workers, foster parents, foster children, co-workers, doctors, teachers, therapists and the like) you should never:

- Violate the confidentiality of a foster parent, foster child, agency staff or the agency by discussing any information gained while in the company of listed parties.
- Discuss inter-agency issues, policies and/or procedures

I have read and understand the above paragraphs and knowingly sign here that I will not divulge any confidential or identifying information related in any way to any client that has been, is, or will be in the care of Isaiah's Place Inc.

Print Name

Signature

Date